



DIVISION OF CHILDREN AND FAMILY SERVICES

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**State of Wisconsin**

Department of Health and Family Services

**Birth Family Involvement Workgroup - Minutes  
Out-of-Home Care Committee Meeting  
Program Enhancement Plan  
Pyle Center, 702 Langdon Street - Madison  
9:30 am – 3:30 pm  
January 27, 2005**

Three sub-committees were formed at the January 27, 2005 PEP meeting to implement the strategies related to the Federal Child and Family Services Review of Out of Home Care for the State of Wisconsin.

These meeting minutes relate to the sub-committee for Services to Family.

Group members are:

Carol Corn (Menominee Indian Tribe of Wisconsin)  
Steve Obershaw (BPP/DCFS Southern Regional Office)  
Cathleen Connolly (DCFS)  
Judith Wilcox (Department of Commerce)  
Don Gjestfield (Western UW Training Partnership)  
Martha Johnson (BMCW)

The charge of the group is to develop strategies to effect the identified benchmarks related to the Federally approved action steps identified as part of Wisconsin's Program Enhancement Plan to improve Child Welfare services in Wisconsin.

Enclosed is a chart outlining the Outcome/Systemic Factor, Performance Item, Benchmark, Strategy, and Person Responsible effecting the PEP.

Next meeting is scheduled for March 3, 2005.

Respectfully submitted by Martha Johnson